

Memorandum

To: Police Department Personnel
From: Ed Turner, Chief of Police
Date: 07-17-26
Subject: **Employee Information Bulletin** (Reminder - Flock Use, Requirements, and Expectations)

Purpose

Over the past several months, the use of **Flock Safety Automated License Plate Reader (ALPR)** technology has received increased attention at both the national and local levels. Across the country, communities are discussing the balance between public safety, privacy, and the responsible use of technology. Grain Valley is no exception.

The City of Grain Valley and the Board of Aldermen have demonstrated their continued support for the Police Department's use of Flock Safety technology because it has proven to be an effective crime-fighting tool that assists officers in locating stolen vehicles, wanted persons, missing persons, criminal suspects, and investigative leads while enhancing officer and community safety.

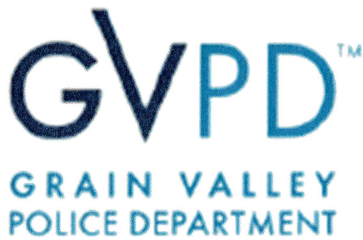
This support depends on our continued commitment to using the system professionally, ethically, and within the law.

Employee Responsibilities

The Flock Safety system is a **law enforcement-sensitive investigative resource** and shall be used **only for official law enforcement purposes**.

The use of Flock cameras is subject to the same professional standards as:

- MULES inquiries
- NCIC inquiries
- REJIS access
- Criminal history information
- RMS/CAD access
- Body-worn camera systems
- Any other CJIS-protected law enforcement database



Employees shall **never** access the Flock system:

- Out of curiosity
- For personal reasons
- To check on family members
- To check on neighbors or acquaintances
- To monitor current or former spouses, significant others, or friends
- To conduct searches unrelated to official law enforcement duties
- For any purpose not connected to an authorized criminal investigation, call for service, or other legitimate law enforcement function.

Every search conducted within the Flock system is electronically recorded and auditable.

Department Expectations

Employees are expected to:

- Use ALPR technology only while performing official law enforcement duties.
- Complete all required department-approved training before accessing the system.
- Verify ALPR alerts through MULES when practical before taking enforcement action based solely on an ALPR alert.
- Protect all law enforcement-sensitive information obtained through the system.
- Report any suspected misuse of the system immediately through the chain of command.

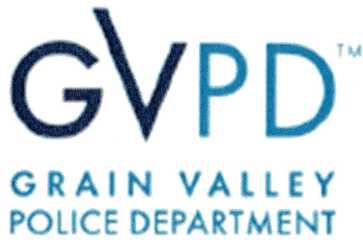
Professional integrity and public trust require every employee to exercise sound judgment when accessing sensitive information systems.

Accountability

The Department maintains a zero-tolerance approach toward unauthorized access or misuse of law enforcement databases.

Any allegation or indication of improper access or misuse of the Flock system may result in:

- Administrative review
- System audit
- Internal Affairs investigation



- Suspension of system access
- Department discipline, up to and including termination, when warranted
- Possible criminal or civil consequences if state or federal law is violated

Because every inquiry is logged, all system activity is subject to audit.

Why This Matters

The Grain Valley Police Department has invested significant time and resources in implementing Flock Safety technology to better serve our community.

This technology has assisted law enforcement by:

- Recovering stolen vehicles
- Locating wanted offenders
- Locating missing or endangered persons
- Identifying suspect vehicles
- Developing investigative leads
- Supporting officer safety
- Enhancing regional information sharing

Improper use by even one employee can undermine public trust, jeopardize criminal investigations, damage the Department's credibility, and place the City's continued access to this valuable technology at risk.

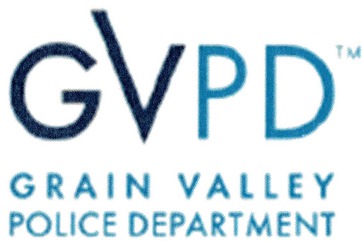
Maintaining the confidence of our community requires every employee to use these systems responsibly.

Summary of Department Policy 425 – Automated License Plate Reader (ALPR)

Summary of GVPD Policy 425 – Automated License Plate Reader (ALPR)

Purpose and Scope

- The Grain Valley Police Department uses Automated License Plate Reader (ALPR) technology exclusively for legitimate law enforcement purposes.
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- ALPR assists officers in identifying stolen vehicles, stolen license plates, wanted persons, missing persons, active warrants, homeland security threats, suspect vehicles, and recovering stolen property.

Administration

- The Patrol Division Commander oversees the installation, maintenance, operation, access, and retention of all ALPR equipment and data.
- Personnel designated by the Patrol Division Commander are responsible for the daily administration of the system.

Authorized Use

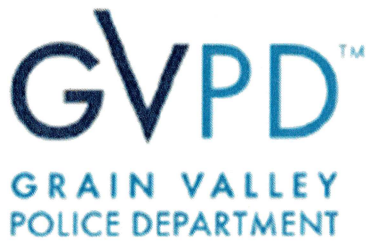
- ALPR may only be used for official law enforcement business.
- It may be used during patrol operations and criminal investigations without requiring reasonable suspicion or probable cause.
- Officers are encouraged to use ALPR during major crime investigations to identify suspect vehicles and investigative leads.
- Employees must complete department-approved training before operating ALPR equipment or accessing ALPR data.
- When practical, ALPR alerts should be verified through MULES before enforcement action is taken based solely on an ALPR hit.
- Unauthorized use or access of ALPR equipment or data is strictly prohibited.

Data Collection and Retention

- All ALPR data and images are confidential law enforcement records and are not available for public review except as permitted by law.
- The Administration Division Commander ensures proper collection, storage, retention, and transfer of ALPR data.
- Data is retained according to the Department's records retention schedule and is purged unless needed as evidence or required by law.

Accountability and Safeguards

- Access to ALPR data is protected through secure login credentials, and every access is electronically logged by user, date, and time.
- ALPR information may only be accessed by authorized personnel for legitimate law enforcement purposes.
- Data may be shared with authorized law enforcement agencies and prosecutors as permitted by law.



- Requests from non-law enforcement entities are processed through the Police Department Operations Manager in accordance with applicable law.
- The Department conducts regular audits of the ALPR system to ensure compliance and detect any unauthorized or improper use.

Employee Reminder

- ALPR access carries the same responsibility and accountability as MULES, NCIC, REJIS, and other CJIS systems.
- Every inquiry is auditable. Unauthorized access or misuse may result in an Internal Affairs investigation, disciplinary action, loss of system access, and, when applicable, criminal or civil penalties. Responsible use is essential to maintaining public trust and preserving this valuable crime-fighting resource.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Ed Turner", is written over a horizontal line.

Chief Ed Turner

People First – Mission Always