

RE: Missouri Sunshine Law Request - 2026 Water Rate Study

From Sheri Tieman <cityclerk@higginsville.org>

To Midwest Transparency Audit <mwtransparency.audit@proton.me>

Date Monday, August 10th, 2026 at 5:06 PM

Attached is a copy of the Water Rate Study.

The cost was under what is required to go out for bids. We did not have a contract. I have attached a copy of the invoice and a print screen from our Accounts Payable system, showing the invoice was paid. (We are only required to keep copies of checks for 5 years)

I am still working on seeing if there was any communication under No. 3.

I've also attached a News Release.

We do not have a Memorandum of Understanding or Cost-Sharing Agreements with City of Mayview or the Public Water District, although we do have contracts with them, as they purchase water from us. I've attached the agreements that will be presented to the Board of Aldermen on Monday, August 17th, for approval. These will not be signed until they are approved.

Thank you,

Sheri Tieman

City Clerk

City of Higginsville

1922 Main St., P.O. Box 110

Higginsville, MO 64037

660-584-2106

cityclerk@higginsville.org

From: Midwest Transparency Audit <mwtransparency.audit@proton.me>

Sent: Monday, August 10, 2026 1:05 PM

To: Sheri Tieman <cityclerk@higginsville.org>

Subject: RE: Missouri Sunshine Law Request - 2026 Water Rate Study

Dear Ms. Tieman,

Thank you for confirming receipt of our August 9 records request and providing the estimated delivery date of Monday, August 24. We understand that comprehensive electronic searches, particularly for email correspondence (Item 3), can require additional time to pull and review.

To help facilitate a timely review of the data prior to the upcoming Board of Aldermen meeting on August 17, would the City be willing to fulfill this request on a rolling basis?

Specifically, we request that the easily accessible files—such as the final Water Rate Study (Item 1), the resulting contracts (Item 2), and the joint MOUs (Item 4)—be provided as soon as they are available this week. We are happy to wait until the August 24 deadline for the complete fulfillment of the internal email communications (Item 3).

Thank you for your time and assistance.

Sincerely,

Managing Member

Midwest Transparency Audit, LLC

mwtransparency.audit@proton.me

www.mw-ta.org

Sent with [Proton Mail](#) secure email.

On Monday, August 10th, 2026 at 10:24 AM, Sheri Tieman <cityclerk@higginsville.org> wrote:

We have received your records request, dated August 9, 2026.

The City will require additional time to complete your request, as it will take more than 72 hours to produce a full response.

We believe the electronic records will be delivered by 5:00 p.m. on Monday August 24, 2026.

Thank you,

Sheri Tieman

City Clerk

City of Higginsville

1922 Main St., P.O. Box 110

Higginsville, MO 64037

660-584-2106

cityclerk@higginsville.org

From: Midwest Transparency Audit <mwtransparency.audit@proton.me>

Sent: Sunday, August 9, 2026 3:55 PM

To: Sheri Tieman <cityclerk@higginsville.org>

Subject: Missouri Sunshine Law Request - 2026 Water Rate Study

Dear Custodian of Records,

Under the Missouri Sunshine Law, Chapter 610 RSMo, I am requesting electronic copies of the following public records:

1. **The Complete Water Rate Study:** Any final reports, draft reports, executive summaries, or presentation materials regarding the recent water rate study cited by City Administrator Jeanette Dobson in relation to the August 3, 2026, ordinance increasing water rates.
2. **Contracts & Financials:** Any contracts, agreements, bids, RFPs, or paid invoices between the City of Higginsville and the firm or individuals who conducted the aforementioned water rate study.

3. **Communications:** All emails, memos, or written correspondence sent or received by City Administrator Jeanette Dobson and members of the Board of Aldermen between January 1, 2026, and August 9, 2026, that contain the phrases "water rate", "water study", or "rate increase".
4. **Joint Agency Records:** Any memorandums of understanding or cost-sharing agreements between the City of Higginsville, the City of Mayview, and Public Water Supply District No. 2 of Lafayette County regarding the funding or execution of this water rate study.

I request that these records be provided in an electronic format (PDF preferred) to my email address. If the records cannot be provided electronically, please contact me to arrange delivery.

If you estimate that the cost of fulfilling this request will exceed \$25.00, please provide a detailed estimate of the fees before proceeding. If any portion of this request is denied or redacted, please cite the specific statutory exemption under Chapter 610 RSMo that justifies the closure.

As required by the Sunshine Law, I look forward to your response within three business days.

Sincerely,

Midwest Transparency Audit, LLC

mwtransparency.audit@proton.me

www.mw-ta.com

24.57 MB 5 files attached

Water Rate Study 2018.pdf 23.56 MB

Invoice-Proof of Payment.pdf 540.33 KB

News Release.pdf 448.99 KB

202628 Mayview Addendum.docx 17.23 KB

202629 Wat District Contract.docx 22.05 KB