

RE: Subject: RE: Cost Estimate Agreement and Production Date Confirmation – Sunshine Request

From Jessica McCormick <jmccormick@higginsville.org>
To Midwest Transparency Audit <mwtransparency.audit@proton.me>
CC Sheri Tieman <cityclerk@higginsville.org>
Date Friday, July 17th, 2026 at 4:43 PM

The records responsive to your Sunshine Request dated **July 8, 2026**, are ready to be delivered electronically. In the interest of public access to records, the City has elected to waive the \$50.00 processing fee.

The responsive records are organized as follows:

1. Contracts and Agreements (Attachments 1a & 1b)

The City has determined that it does not currently possess a fully executed copy of the agreement with Flock Group. Attached are copies of the Service Order Agreement and the Additional Service Agreement, each signed by the Police Chief but not fully executed by all parties. This portion of the request will remain open. The City has requested a fully executed copy of the contract from Flock, and a service ticket for this request was opened on July 17, 2026. The City will provide a supplemental record upon receipt of the fully executed agreement.

2. Camera Placement and Logistics (Attachment 2)

This attachment identifies the geographic locations of the City's two cameras.

3. Data Retention and Access Logs (Attachments 3a & 3b)

The request sought records of "hits" or searches conducted within the system over the past 12 months. A 12-month report is not available through the standard Insights reporting feature. Accordingly, the City has provided the current combined rolling 30-day standard Insights report for both cameras reflecting a total of 237,293.

4. Financial Records (Attachments 4a, 4b, 4c, & 4d)

Bank routing numbers, bank account numbers, and electronic fund transfers (EFT) information appearing on the proof-of-payment documents have been redacted to protect sensitive financial information. Invoice CINV-008616 was paid through accounts payable in error and check #34073 was voided. The invoice was then paid out of the Water & Light Special Fund account with check #5833. The City received 100% reimbursement from the State of Missouri for invoice CINV-008616. The remaining invoices were paid through the accounts payable process following approval of the consent agenda by the Board of Aldermen.

Thank you,

Jessica McCormick

Deputy City Clerk

City of Higginsville

660-584-2106

jmccormick@higginsville.org

Confidentiality Notice:

This email may contain privileged and confidential information intended only for the person or entity to which it was addressed. If you received this email in error, you are instructed to permanently delete the email and notify Higginsville City Hall immediately. Improper retention of this communication may subject you to legal action under pertinent federal and state statutes resulting in civil and criminal penalties.

From: Midwest Transparency Audit <mwtransparency.audit@proton.me>

Sent: Friday, July 10, 2026 11:50 AM

To: Jessica McCormick <jmccormick@higginsville.org>

Cc: Sheri Tieman <cityclerk@higginsville.org>

Subject: Subject: RE: Cost Estimate Agreement and Production Date Confirmation – Sunshine Request

Dear Jessica McCormick,

Midwest Transparency Audit is in receipt of your corrected Sunshine Law notice dated July 10, 2026.

We accept the City's firm production deadline of **Friday, July 17, 2026, by 5:00 PM CDT**, as well as the initial clerical search estimate of **\$50.00**. We appreciate the City's prompt administrative correction removing the unlawful redaction and review hours from these cost parameters to align strictly with the mandates of **Gross v. Parson**.

Please consider this email as formal authorization to proceed with compiling the electronic records. Once the files are ready for electronic delivery next week, please reply directly to this thread with the final invoice instructions so we can coordinate immediate payment via our separate organizational funds.

Thank you for your professionalism and your dedication to statutory transparency.

Sincerely,

Midwest Transparency Auditmwtransparency.audit@proton.me

Sent with [Proton Mail](#) secure email.

On Friday, July 10th, 2026 at 11:02 AM, Jessica McCormick <jmccormick@higginsville.org> wrote:

The City will require additional time to complete your request, as it will take more than 72 hours to produce a full response. Estimated staff time will include administrative and Police Department personnel to search for, identify, and compile records responsive to your request. If there are any records that would be considered "closed" by Chapter 610. RSMo, the City will identify the specific statutory provision authorizing the closure. We believe the electronic records will be delivered by **5pm (CDT) on July 17, 2026**, and the estimated cost is \$50.00, the final cost may be more or less depending on the actual time necessary and the fee will be due prior to release.

Thank you,

Jessica McCormick

Deputy City Clerk

City of Higginsville

660-584-2106

jmccormick@higginsville.org

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From: Midwest Transparency Audit <mwtransparency.audit@proton.me>

Sent: Friday, July 10, 2026 6:35 AM

To: Jessica McCormick <jmccormick@higginsville.org>

Cc: Sheri Tieman <cityclerk@higginville.org>

Subject: STATUTORY OBJECTION: Deficient Extension Notice & Unlawful Cost Parameters (§ 610.023.3, RSMo)

Dear Jessica McCormick,

Midwest Transparency Audit is in receipt of your extension and cost notice dated July 10, 2026. While we appreciate your communication, your notice is legally deficient under the **Missouri Sunshine Law (Chapter 610, RSMo)** on two distinct grounds. We require immediate administrative correction:

1. **Failure to Provide a Binding Date (§ 610.023.3, RSMo):** The law explicitly mandates that if a public body requires more than three business days to produce records, it *must* provide a detailed written statement specifying the "earliest place, date, and time the record will be available." Stating that a cost estimate will be determined "next week" fails to satisfy your strict statutory obligation to commit to a firm record production date.
2. **Unlawful Charging for Redaction and Legal Review:** Your notice states that estimated fees will include "time necessary to review and redact records." Under Section 610.026, RSMo, and the binding Missouri Supreme Court precedent established in **Gross v. Parson**, public governmental bodies are strictly **prohibited from charging requesters for internal attorney or staff time spent reviewing or redacting documents**. You may only bill for the actual clerical time required to search for and duplicate the files.

Midwest Transparency Audit demands that the City of Higginsville immediately cure these deficiencies by providing:

- A firm, binding **calendar date and time** when the open portions of these records will be electronically delivered.
- A revised cost estimate completely **omitting all research hours attributed to legal review or redaction tasks**, restricted solely to the lowest-salaried clerical search rates.

If the City maintains an open-ended schedule or attempts to enforce an invoice containing illegal redaction labor fees, this thread will be integrated into a formal complaint submitted directly to the **Missouri Attorney General's Transparency Division** for a purposeful violation of Chapter 610.

Sincerely,

Midwest Transparency Audit

mwtransparency.audit@proton.me

Sent with [Proton Mail](#) secure email.

On Thursday, July 9th, 2026 at 5:17 PM, Jessica McCormick <jmccormick@higginsville.org> wrote:

The City will require additional time to complete your request, as it will take more than 72 hours to produce a full response. Estimated staff time will include administrative and Police Department personnel to search for, identify, and compile records responsive to your request, as well as any time necessary to review and redact records that are closed under Chapter 610, RSMo. If any records are withheld or redacted, the City will identify the specific statutory provision authorizing the closure. The estimated cost is expected to exceed \$10. A final cost estimate will be determined next week following coordination between the administrative staff and the Police Department. Payment of the applicable fee will be required before the records are released.

Thank you,

Jessica McCormick

Deputy City Clerk

City of Higginsville

660-584-2106

jmccormick@higginsville.org

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28.79 MB 9 files attached

1a-Contract-.pdf 775.60 KB

1b-Contract.pdf 51.59 KB

2-Camera Placement.pdf 186.07 KB

- 3a-Data Retention.pdf 758.69 KB
- 3b-Data Retention.pdf 2.02 KB
- 4a-Financial Records.pdf 348.57 KB
- 4b-Financial Records.pdf 11.22 MB
- 4c-Financial Records.pdf 14.33 MB
- 4d-Financial Records.pdf 1.16 MB